



Covid-19 Prevention Measures – Mandatory

For the organisers MATIFORUM GbR and the International Academy Hagia it is of utmost importance to provide a safe environment for all participants.

The guidelines formulated here are to be understood as obligatory and binding for all participants.

AHEAD OF THE EVENT

In case of illness or the occurrence of COVID-related symptoms such as fever, cough and shortness of breath, you may not attend the event.

CHECK-IN ¹

At check-in, a “low epidemiological risk” must be proven by means of the local so-called “3G rule” (tested – vaccinated – recovered). This means that all participants must provide one of the following proofs to be admitted to the event:

Vaccinated

“Vaccinated” includes all who have been administered an EMA²-approved vaccine under the following conditions:

- Persons who have been fully vaccinated with a COVID-19 vaccine licensed in the EU and for whom at least 14 days have elapsed since the last dose of vaccine was administered.
- Persons who have had a PCR-confirmed SARS-CoV-2 infection and have been vaccinated once with a COVID-19 vaccine.
- Persons who have been vaccinated once and have had a SARS-CoV-2 infection less than 6 months after the first dose of vaccine.

Proof of vaccination is the (digital) vaccination certificate, the vaccination card or a printout of the data from the e-vaccination card.

Tested

- Molecular biological test (e.g. PCR test): valid for 48 hours from sample collection
- Antigen test by an authorized body: valid 24 hours from sample collection

Recovered

A medical confirmation is valid for 6 months after an expired infection with SARS-CoV-2. This must have been proven molecular biologically (e.g. PCR test).

All those whose illness occurred more than six months ago must have been vaccinated at least once to be considered recovered.

The proofs for vaccinated, recovered and tested persons are equal to each other, however, they differ in their period of validity. Participants are obliged to ensure autonomously and continuously (i.e. for the entire duration of the event) valid proof of a low epidemiological risk.

As organisers, we are obliged to guarantee the low epidemiological risk of the entire group and have to evaluate the evidence according to the 3G rule.

Testing for check-in should be done ahead of the event to avoid unnecessary delays.



CREATION OF A SAFE SPACE ³

Disinfectant liquid and tissues will be provided on site by the hotel.

In order to provide a safe space for all participants and reduce risk of infection, you are encouraged to adhere to the following hygiene measures:

- Clean your hands regularly and thoroughly with an alcohol-based disinfectant and wash them with soap and water.
Why? Washing your hands with soap and water or rubbing your hands with alcohol kills viruses that may be on your hands.
- Keep a distance of 1.5 metres between yourself and other people.
Why? When someone coughs, sneezes or talks, they spray small droplets of fluid from their nose or mouth that may contain viruses. If you are too close, you can inhale the droplets, including COVID-19 virus if the person has the disease.

According to the current regulations for gatherings with up to 250 people, where everyone is tested, vaccinated or recovered, in the case of events taking place in enclosed spaces with mechanical ventilation, no minimum distance must be kept and on the seating places no masks need to be worn.

- Avoid touching the eyes, nose, and mouth.
Why? Hands touch many surfaces and can pick up viruses. Once contaminated, hands can spread the virus to your eyes, nose, or mouth. From there, the virus can enter your body and infect you.
- Make sure that you and those around you maintain good respiratory hygiene. This means that when you cough or sneeze, cover your mouth and nose with your bent elbow or a tissue. Then immediately dispose of the used handkerchief and wash your hands.
Why? Droplets spread the virus. If you follow good respiratory hygiene, you will protect those around you from viruses such as colds, flu, and COVID-19.
- Mouth-nose protection or FFP2 masks must be worn at check-in and in enclosed areas (paths inside the buildings and at the food counter / buffet). At your seating place you are free to wear a mask or not.
Why? Masks keep out a good portion of small droplets of liquid from nose or mouth that may contain viruses. Feel free to wear a mouth-nose protection or FFP2 mask at any time if it promotes your personal safety.
- If someone develops fever, cough, and breathing difficulties, he/she will be isolated in a separate room and referred to medical attention. The Team of MatriForum and the International Academy Hagia would coordinate this process. In such a case, we would call the local health department and follow their instructions.
Why? The national and local authorities have the most up-to-date information about the situation in each region. Calling ahead will allow the health care provider to quickly refer the affected individual to the correct health care facility. This will also protect everyone else and help prevent the spread of viruses and other infections.

The rooms have mechanical ventilation so that regular ventilation is guaranteed. If possible, please stay outdoors during breaks. In all cases, avoid having too many people in rooms that are too small.



CREATION OF A NEUTRAL SPACE

We are aware that the COVID-19 pandemic – and the measures associated with it – is discussed controversially. Please do not invest time or power in political or ideological debates during the event. We all have our own opinions, which must be respected.

This includes your attitude on vaccination or testing issues. Whether you are vaccinated or not is a private decision and to be recognized as such. You have to prove the “low epidemiological risk” to the event leader or the team (see above); the related information is subject to confidentiality and will not be passed on to third parties. It is important to us to establish safe conditions; however, we will not ask any questions beyond this.

Overall, we want to create a “neutral space” and guarantee that every participant feels welcome.

CONTACT PERSON FOR COVID-19 RELATED QUESTIONS

Martina Engel-Fürstberger at info@matriforum.com

Your MatriForum and Academy HAGIA-Team

1 Based on the valid Covid-19 regulations of the Federal Republic of Germany (2021):

<https://www.bundesregierung.de/breg-de/themen/coronavirus/corona-diese-regeln-und-einschraenkung-gelten-1734724>; 16.08.2021.

For Berlin: <https://www.berlin.de/rbmskzl/aktuelles/pressemitteilungen/2021/pressemitteilung.1116852.php> 17.08.2021

2 European Medicines Agency

3 WHO (2021): Coronavirus disease (COVID-19) advice for the public.

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>; 15.08.2021; adapted to the valid regulations of the Federal Republic of Germany. See Third SARS-CoV-2 Infection Protection Measures Ordinance – 3.

InfSchMV of Berlin, issued on August 16, 2021: <https://www.berlin.de/corona/en/measures/directive/>;

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